

Kick Start Your Career!

Career success requires taking control and staying focused. Things don't just happen, things occur because you have a clear intention and you are spending regular time working on your career, as opposed to working at it. These ideas will help you keep that focus:

Create a picture of your successful career. What does it look like? What are you doing? What are you earning? What benefits are you giving and receiving? What are your feelings about it? What values in work are important to you? Write this description with specifics, so that you would know if you had it.

Write a short description of the current reality in your career. Include both the positive and the negative. This will give some ideas about what has to happen next.

Decide on two things you can do right now to start moving toward your picture.

Once those two things are accomplished, review your picture and current reality. What else needs to happen now? Keep repeating this cycle.

Think of yourself as self-employed. Accept total responsibility for your future. Above all, take action. Action always brings forward more possibilities.

Be creative! Look for ways to do things better, faster, and more economically. Always consider the options and look for solutions. Look at problems as opportunities. Commit to becoming excellent at what you do. Under commit and over deliver.

Tell others about your career picture. Ask for advice and help from already successful people. Seek a mentor. Associate with winners and people you admire. Avoid negative people.

Develop the habit of planning your work a week at a time. Keep a written day timer. Be sure to post the items that are important to your career first. Schedule other activities around those important items.

Continually expose yourself to personal development opportunities. Read inspirational books. Discuss ideas with friends and colleagues. Attend workshops and seminars. Commit to a life of continuous learning. Become a mentor to others. Give freely what you have learned. This is how leaders are born!